

Meeting Minutes

Strategic Prevention Framework State Incentive Grant

Advisory Council

Friday, March 25th, 2011

Council members present:

Cristy Willer, Shirley Gifford, Diane Casto, Kathy Allely, Peggy Brown, Donn Bennice, June Sobocinski, Melissa Stone, Shirley Holmberg in lieu of Siobhan Lynch and Devon Urquhart

❖ Timeline

The SPF SIG RFP was posted on April 4th, and may be viewed by clicking [here](#). Diane Casto and Devon Urquhart will be hosting a pre-proposal teleconference on April 12th at 9 AM. You may participate in this pre-proposal teleconference by dialing 1-800-315-6338 and using the code 1188. In addition to the pre-proposal teleconference we will be collaborating with Agnew Beck to provide a telephonic training on the Strategic Prevention Framework on two separate dates: April 14th from 1-4:30 PM and April 20th from 9-12:30 PM. The call-in phone number is 1-800-315-6338 and the code is 3033. We will accept proposals for the SPF SIG no later than May 17th at 4 PM and funds will be allocated to successful applicants on July 1st. Once funded, grantees will receive 3 day intensive training; this will be held sometime in August.

Staff recently submitted the SPF SIG FY12 continuation application and requested approval to carry over monies from last year to increase our funding for FY 12. Hope to eventually have a no cost extension and bring the grant into a 6th year.

❖ SPF SIG Subgrantee Requirements

Listed below are SPF SIG Subgrantee requirements:

- Subgrantees will have an evaluator with this project; this will help us focus on our goal of measuring community level population change.
- Subgrantees must work with Alternative High Schools. They must also have a memorandum of agreement with the school district in their respective area and participate in the YRBS. This will ensure applicants begin at Step 1 of the SPF process.
- Subgrantees are required to apply as a coalition; a single agency may act as the funding agent for the SPF SIG. Please note that two (2) important provisions are required for this federal funding related to coalitions:

- 1) Funding cannot be used to create a duplicative community anti-drug coalition infrastructure;
- 2) If applicants are from a community/region with an existing anti-drug coalition, such as federal Drug Free Communities Programs, they should be included in your proposal.

❖ **Role of Advisory Council**

The Advisory Council discussed what their roles should be in the SPF SIG now that the RFP has posted and subgrantees will be funded at the beginning of FY 2012. How do we more clearly define AC roles to keep momentum going? Does the Advisory Council want to work with the other workgroups more closely? Advisory Council members felt it may be good idea to participate in a face to face meeting during the time that subgrantees have their initial training; this way the Advisory Council would have the opportunity to meet with the grantees.

❖ **Getting the Word Out**

You can access the SPF SIG RFP by going to <http://notes4.state.ak.us/pn>; under the View Notices section, click By Dept; select Health & Social Services; select Grants; and the RFP-Strategic Prevention Framework State Incentive Grant is listed.

Diane Casto met with the DHSS Public Information Officer and there will soon be a media release regarding the SPF SIG request for proposals. In addition HSS will post on their Facebook Page and send a DHSS Tweet!

❖ **Next Meeting**

The Advisory Council will meet next on April 22nd from 9:30-11 AM. The call-in telephone number is 1-800-315-6338 and the code is 8407. A reminder and agenda will be e-mailed prior to our meeting.